Request for Preclaim Assistance

Stafford Student Loan, Supplemental Loans for Students (SLS), Parent (PLUS) Loan, or Consolidation Loan
Do not complete application until reading instructions on the reverse side of this form

CALIFORNIA
STUDENT AID
COMMISSION

Guarantor

Social Security number	Lender number	Preclaim type	Program type	Student SSN (PLUS loans only)

A. Borrower Information (parent or student)	B. Loan Information

Borrower name (last, first, mi)	Student name (PLUS loans only)
Address (number and street)	Loan officer's name
City	Loan officer's phone number ( )
State / Zip code	Lender account number
Telephone number ( )	Delinquency reason / Delinquency amount $_____
Driver license number / State	Delinquency date / Monthly payment amount $_____

C. Borrower's References

Name (last, first, mi)	Telephone number	Address
	( )	
	( )	
	( )	
	( )	

D. Supplemental Preclaim Information (SPA requests only)

Loan ID number	First disbursement date	Disbursed amount	Total principal owed at SPA request	Total interest owed at SPA request
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Signature ▶   Date

L-60 (2/95)

Instructions for completing the Request for Preclaim Assistance form

Note: Requests for Preclaim Assistance must be filed with the California Student Aid Commission when a borrower is 60 to 80 days delinquent in order to be considered "timely" for due diligence purposes. Requests for Preclaim Assistance which fall outside this period will be accepted by the Commission, however, interest and special allowance penalties will apply if a claim is later filed on the account.

- Enter the borrower's Social Security number.
- Enter the eight-digit lender identification code. This code consists of the six-digit code assigned by the USDE and the two-digit suffix assigned by the Commission (usually -00).
- Enter the type of assistance being requested. (P = Preclaim, S = Supplemental Preclaim)
- Enter the loan program type. (S = Stafford, L = SLS, P = PLUS, or C = Consolidation) **Complete a separate request for each type of loan.**
- Enter the student's Social Security number. **Complete for PLUS loans only.**

A. Borrower's Information (parent or student)

- Enter the borrower's name (last name, first name, and middle initial).
- Enter the borrower's last known address.
- Enter the borrower's last known telephone number (include the area code).
- Enter the borrower's driver's license number.
- Enter the two-letter state abbreviation indicated by the borrower on the loan application.

B. Loan Information

- Enter the student name (last name, first name). **PLUS loans only.**
- Enter the name of the loan officer who signs this request.
- Enter the phone number of the loan officer who signs this request (include area code).
- Enter the lender account number for this loan.
- Enter the 3-digit delinquency reason code for requesting assistance. (160 = Skip, 161 = Borrower delinquent, refuses to pay, or 162 = Skip delinquent.)
- Enter the amount the borrower is delinquent as of the date the request is made.
- Enter the due date of the first unpaid installment using the month, day and year.
- Enter the monthly payment amount due each month from the borrower.

C. Borrower's References

Enter the complete names, addresses and phone numbers (including area codes) for references listed by the borrower on the loan application. **NOTE: A minimum of two references at different addresses is required in order to request preclaim assistance.** An employer is considered a reference for PLUS loans. If a reference's name and address is illegible on the original loan application, indicate this fact in the reference field and attach a copy of the application to the preclaim request form.

D. Supplemental Preclaim Information *(complete for SPA requests only)*.

Requests for Supplemental Preclaim Assistance with the California Student Aid Commission are accepted when a borrower is 120 to 180 days delinquent. If no prior preclaim request is submitted, the SPA request will automatically be added as a make-up preclaim request. All of the following items must be completed for each loan if SPA is requested:

- Enter each CSAC loan ID number.
- Enter each first disbursement date.
- Enter the full disbursed amount of this loan.
- Enter the amount the borrower owes on the principal for each loan as of the date of this request.
- Enter the amount the borrower owes on the interest for each loan as of the date of this request.
- Enter loan officer's signature and date of the request.

> Submit the completed request to:
> California Student Aid Commission
> Preclaims Branch
> P.O. Box 510630
> Sacramento, CA 94245-0630